

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT

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February 20, 2004

To: Department of Community Services and Development Contractors

RE: 2004 Poverty Guidelines for the CSBG Program; Sixty Percent of the State Median Income for the 2004 LIHEAP and DOE Programs

This letter transmits the 2004 Poverty Guidelines for the Community Services Block Grant (CSBG) Program. Also included are the State Median Income Guidelines that were sent to you on December 22, 2003 for the Low-Income Home Energy Assistance Program (LIHEAP). The LIHEAP Guidelines are also applicable to the Department of Energy (DOE) Weatherization Assistance Program for Low-Income Persons.

- Chart 1 lists the 2004 Poverty Guidelines for the CSBG Program. The U.S. Department of Health and Human Services (HHS) updates the guidelines annually in the Federal Register under authority of 42 U.S.C. 9902(2). HHS published the Poverty Guidelines in the Federal Register on February 13, 2004. Please begin using the 2004 Poverty Guidelines immediately for determining income eligibility for CSBG.
- Chart 2 lists the guidelines for sixty percent of the State Median Income (SMI) for the 2004 LIHEAP and DOE Programs. To avoid any inconsistency with rounding, monthly income amounts include cents. HHS updates the guidelines annually and bases them on 60 percent of the federally estimated SMI for a family of four (\$38,257) in accordance with Section 2605(b)(2)(B)(ii) of the Low-Income Home Energy Assistance Act of 1981, as amended. The SMI Guidelines are effective January 1, 2004 for LIHEAP and April 4, 2004 for DOE.

If you have any questions please contact your Field Representative.

Sincerely,

Original Signed by John Ochoa

JOHN OCHOA
Program Manager

Enclosure

Chart 1: 2004 CSBG Poverty Guidelines

Size of Family Unit or Number in Household	Monthly Income	Annual Income
1	\$775.83	\$9,310.00
2	\$1,040.83	\$12,490.00
3	\$1,305.83	\$15,670.00
4	\$1,570.83	\$18,850.00
5	\$1,835.83	\$22,030.00
6	\$2,100.83	\$25,210.00
7	\$2,365.83	\$28,390.00
8	\$2,630.83	\$31,570.00
9	\$2,895.83	\$34,750.00
10	\$3,160.83	\$37,930.00
11	\$3,425.83	\$41,110.00
12	\$3,690.83	\$44,290.00
13	\$3,955.83	\$47,470.00
14	\$4,220.83	\$50,650.00
15	\$4,485.83	\$53,830.00

For family units with more than 15 members, add \$3,180 for each additional member. (The same increment applies to smaller family sizes also, as can be seen in the figures above.)

Chart 2: Sixty Percent of State Median Income for 2004 LIHEAP and DOE

Size of Family Unit or Number in Household	Federal percentage of Base (\$38,257.00)	Monthly Income	Annual Income
1	52%	\$1,657.75	\$19,893
2	68%	\$2,167.83	\$26,014
3	84%	\$2,678.00	\$32,136
4	100%	\$3,188.08	\$38,257
5	116%	\$3,698.16	\$44,378
6	132%	\$4,208.25	\$50,499
7	135%	\$4,303.83	\$51,646
8	138%	\$4,399.50	\$52,794
9	141%	\$4,495.16	\$53,942
10	144%	\$4,590.83	\$55,090
11	147%	\$4,686.41	\$56,237
12	150%	\$4,782.08	\$57,385
13	153%	\$4,877.75	\$58,533
14	156%	\$4,973.33	\$59,680
15	159%	\$5,069.00	\$60,828

Annual income amounts for family sizes greater than six persons were determined based on the following calculation: Add 3% to 132% for each additional family member; multiply the new percentage by the yearly dollar amount (\$38,257.00) for a four-person family. Example: Household size of 7: 132% + 3% = 135% x \$38,257.00 = \$51,646.00 (rounded) / 12 = \$4,303.83 per month.